



CONTACT
(O) 615.509.2011
info@merrillconstructiongroup.com

ROLE: Architectural Designer

EDUCATION

B.A. in Architecture with a focus on Residential Design

EXPERIENCE

3 - 5 years in Residential Design + Build Remodeling

PROFICIENCIES

MAC | OS

Auto-CAD

SketchUp

InDesign

MS Office

Google Suite

Adobe Acrobat PRO

Chief Architect a plus, but not required

Excellent Verbal + Written

Communication Skills

Works effectively with team members and clients to deliver on commitments.

COMPENSATION

Competitive Salary, Depends on Experience + Education, Paid Weekly

Benefits

8 Paid Holidays, annually, after 90 days full-time employment

40 Hours Paid Time Off - after 1-year full-time employment

80 Hours Paid Time Off - after 2 years full-time employment

SIMPLE IRA retirement plan - employee and company participation for eligible employees (details to be provided)

SCHEDULE

8:00 a.m. to 5:00 p.m. Monday through Friday.

(No mandatory over-time or weekend hours.)

PRIMARY DUTIES + RESPONSIBILITIES

The Architectural Designer is responsible for accurately documenting the existing conditions of the spaces included in the scope of the project and producing schematic design options the proposed work to be performed in accordance with the feasibility restrictions of the site. Furthermore, the Architectural Designer is responsible for creating a full set of construction drawings and a written scope of work for each project. The Architectural Designer works closely with the internal team, suppliers, subcontractors, and the client while adhering to the Merrill Construction Group Mission, Vision and Core Values.

Responsibilities include other duties as assigned.